

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Scrutiny Committee –
19 July 2018

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

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Position: Team Leader- Scrutiny Support
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Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
12 October 2017	RGSC/17/52 Greater Manchester Combined Authority Governance	To request that Committee Members are provided with the report on the governance arrangements for the transportation arrangements that are being put in place	This report will be provided to Members when it becomes available	City Solicitor
4 Jan 2018	RGSC/18/03 The Council's Operational Property Strategy	To request that Ward Members are provided with a briefing of the services to be delivered from the 12 multi-disciplinary Place Based Hubs which their residents will access To request an item of information on the cost comparisons of modular hubs at Hammerstone Road as opposed to a change of use of the existing building	A response to this recommendation has been requested and will be reported back once received. Information to be provided to Members as soon as possible	Carolyn Kus/David Regan/Nikki Parker Eddie Smith/ Richard Munns
21 June 2018	RGSC/18/28 Health and Social	To request that the Executive Member for Adults, Health	Information to be provided to Members as soon as possible	Cllr Craig

	Care Governance and Budget arrangements	<p>and Wellbeing provide all members of the Council with an information fact sheet as to how Councillors can engage with the scrutiny of the integrated health and social care arrangements by various bodies both locally and at a GM level</p> <p>To request Officers provide information to all members of the Council on VCS funding available from MHCC and how this can be accessed</p>	Information to be provided to Members as soon as possible	Ed Dyson
21 June 2018	RGSC/18/29 Greater Manchester Combined Authority/Combined Authority governance and budget arrangements update	To request that Elected Members are provided with information as to which Manchester City Councillors have been appointed to the various GMCA positions/bodies	Information to be provided to Members as soon as possible	Jacqui Dennis

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **4 July 2018**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Core

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Strategic Land Acquisition Ref: 15/003	The approval of capital expenditure for the purpose of the strategic acquisition of land.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Sean McGonigle 0161 234 4821 s.mcgonigle@manchester.gov.uk
Collyhurst Regeneration Ref: 15/005	The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Sean McGonigle 0161 234 4821 s.mcgonigle@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Depots Programme Ref: 15/007	The approval of capital expenditure on the council's depots.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Julie McMurray Tel: 0161 234 6702 j.mcmurray@manchester.gov.uk
Factory Project Ref: 15/012	The approval of capital expenditure in relation to the creation of the Factory.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Dave Carty 0161 219 6501 d.carty@manchester.gov.uk
Communications Room Refresh Ref 18/05/30A	The approval of capital spend on Communications Room ICT Hardware	City Treasurer	June 2018 or later	Gateway 5 & Business Case	Bob Brown 234 5998 Bob.brown@manchester.gov.uk
Allocation of Central Contingencies/ Reserves Ref: 15/023	To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined.	The Executive	March 2018 or later	Report to the Executive as part of the Global Monitoring Report	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Allocations for General/Earmarked Reserves Ref: 15/024		The Executive	March 2018 or later	Report and recommendation	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	March 2018 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Leisure Services – External Ref: 2016/02/01C	The approval of capital expenditure.	City Treasurer	March 2018 or later	Gateway 5 procurement document	Lee Preston 07852957286 l.preston2@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Capital Investment in schools Ref: 2016/02/01D	The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer	January 2018 or later	Gateway 5 (procurement document)	Amanda Corcoran 0161 234 4314 a.corcoran@manchester.gov.uk
Our Manchester Strategy 2016-19 Ref: 2016/01/14	To adopt the "Our Manchester ICT Strategy 2016-19".	The Executive	March 2018 or later	Our Manchester ICT Strategy 2016-19	Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk
Construction and Property Professional Services Framework (CAPPs) for the Capital Programmes and Property Dept. Contract TC859 Ref: 2016/07/21	To seek approval to award Framework Agreements a range of professional services in connection with construction and property related matters. This will consist of 21 individual Framework Lots, each relating to a specific professional discipline, for the use of the Capital Programmes and Property Dept. Each will operate for 2 years with an option to extend for up to a further 2 years. The anticipated commencement dates for various Lots are	Chief Executive in consultation with the City Treasurer	Phased in batches of Lots according to priority, between September 2016 and September 2018 or later	Confidential contract report with recommendations and supporting documents.	John Finlay 0161 219 6530 j.finlay@manchester.gov.uk Neil Davies 0161 234 3005 n.davies@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	phased between August and October 2016.				
Provision of licenses for improved SAP provision Ref: 2017/02/02A	To seek approval to award a contract to a single supplier for license provision allowing the Council access to an improved SAP interface.	City Treasurer in consultation with the Chief Executive	March 2018 or later	Confidential contract report with recommendations	Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk Michael Shields 0161 234 1009 m.shields@manchester.gov.uk
Carbon Reduction Programme Ref:2017/06/30C	The Approval of Capital Spend in order to achieve a reduction in carbon emissions.	City Treasurer	March 2018 or later	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 Mobile : 07950 790533 j.mcmurray@manchester.gov.uk
Estates Transformation Ref:2017/06/30D	The approval of capital spend to ensure that the operational estate is fit for purpose.	City Treasurer	March 2018 or later	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 / 07950 790533 j.mcmurray@manchester.gov.uk
Security Services (Contract TC888) Ref:2017/09/04B	To seek approval to appoint a company/s for the provision of Security Services, covering all city requirements within Manchester. The contract will be for a 3 year period with the option to extend for	City Treasurer in consultation with the Chief Executive	March 2018 or later	Confidential contract report with recommendations	Steve Southern Head of Facilities Management Corporate Estates Team 0161 234 3683 s.southern@manchester.gov.uk Colin Butterworth Senior Procurement Officer 0161 234 3434 c.butterworth@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	a further 2 years.				k
Lincoln Square/Brazennose St Ref: 2017/12/04A	To approve the signing of a collaboration agreement among landowners, as a precursor to the Council investing £1.2m of a total of £4.08m in a new public square and public realm.	City Treasurer	March 2018	Draft collaboration agreement Draft public realm development plans High level cost schedule	Pat Bartoli Head of City Centre Growth and Regeneration 0161 234 3329 p.bartoli@manchester.gov.uk
The Provision of a Debit / Credit Card Service Ref: 2017/10/02B	To seek approval to award a framework agreement to a single supplier for the provision of a Debit / Credit Card Service	City Treasurer and Chief Executive	March 2018 or later	Confidential contract report with recommendations	Julie Price 0161 953 8202 j.price2@manchester.gov.uk Samantha Wilson 0161 234 4368 samantha.wilson@manchester.gov.uk
Our Town Hall – lease for storage of Heritage Assets at Lowry Mill Ref: 2018/01/24A	Approval to spend	City Treasurer	March 2018	Report and recommendations	Richard Munns Head of Corporate Estate 0161 245 7226 r.Munns@manchester.gov.uk
Our Town Hall – Fees for the Specialist Consultants & Client side costs Ref: 2017/11/01A	Approval to spend for the client side team to the end of the programme and the appointment of consultants to the technical assurance work and other	City Treasurer	March 2018 or later	Executive Reports Capital Gateway Documentation	Richard Munns Head of Corporate Estate 0161 245 7226 r.munns@manchester.gov.uk

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	specialist advisers after RIBA stage 2				
Greater Manchester Waste Disposal Authority (GMWDA) - GM Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model 2017/12/13	Approve the revised GMWDA Levy Apportionment Methodology Agreement which is to be applied in full from 2019/20 and with transitional arrangements for 2018/19.	City Solicitor	March 2018	GMWDA Waste Management Levy Allocation Methodology (LAMA) Agreement	Fiona Worrall 0161 234 3926 f.worrall@manchester.gov.uk
Heron House Refurbishment 2017/12/13F	The approval of capital expenditure for the purpose of refurbishment works to office space including the Registrars in Heron House	City Treasurer	March 2018	Gateway 5 (procurement document) and Business Case	Dominic Hayes 0161 234 1292 dominic.hayes@manchester.gov.uk
Framework Agreement for Travel Services 2017/12/13H	The appointment of companies to deliver travel services	City Treasurer	March 2018	Report & Recommendation	Louise Causley Procurement Officer louise.causley@manchester.gov.uk 0161 234 4290
Our Town Hall – fit out of Royal Exchange for decant 2017/12/13K	Approval to spend	City Treasurer	March 2018	Report and recommendations	Richard Munns Head of Corporate Estate 0161 245 7226 r.munns@manchester.gov.uk
Planned Preventative Maintenance (PPM) and reactive repairs	To seek approval to award a contract to a single supplier to carry	City Treasurer	August 2018	Confidential Contract Report with	Jared Allen Interim Director of Capital Programmes

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref:2018/01/31A	out repairs to Public Buildings within Manchester			recommendation	Tel: 0161 234 5683 j.allen4@manchester.gov.uk Stephen Polese Procurement Officer 0161 234 3265 s.polese@manchester.gov.uk
Extra Care Ref: 2018/02/1A	The approval of capital expenditure that will provide 72 new units as part of the City's Extra Care Programme	City Treasurer	March 2018 or later	Business Case	Steve Sheen 234 4115 s.sheen@manchester5.gov.uk
Energy Refit work via Re:fit framework (Contract: TC955) Ref: 2018/02/07A	To choose a supplier to conduct buildings refit work as part of the Carbon Reduction commitment	City Treasurer	March 2018 onwards	Report and Recommendation	Phillip Owen Estates Carbon Reduction Programme Leader 07901 528 757 p.owen2@manchester.gov.uk Robert Kelk Senior Energy Management and Procurement Officer 0161 245 7897 r.kelk@manchester.gov.uk
City Cycle Ambition Grant (CCAG1) Withington Village Ref: 2018/02/28B	The approval of capital expenditure to resurface the carriageway through Withington District Centre	City Treasurer	February 2018 or later	Business Case & Gateway 5	Kim Dorrington k.dorrington@manchester.gov.uk
Empty Homes Clusters Phase 2	The approval of capital expenditure for the purchase and	City Treasurer	March 2018 or later	Business Case and Gateway 5 (procurement)	Ian Runacres 0161 234 4953 i.runacres@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref: 2018/02/28D	refurbishment of long term empty properties in North and East Manchester			document)	
Lincoln Square / Brazenose Street Ref: 2018/03/1A	The approval of capital spend to invest in a new public square and improved public realm space.	City Treasurer	March 2018 or later	Gateway 5	Pat Bartoli 0161 234 3329 p.bartoli@manchester.gov.uk
Factory/St. John's Ref: 2017/12/12	Approval of the approach to delivery of Factory/St John's including all commercial and property transactions, contractual, delivery and operational arrangements together with capital funding arrangements and all ancillary agreements	Chief Executive	March 2018	Will include legal agreements relating to the delivery of both Factory and St. John's developments including property transactions, delivery and operational arrangements, the Management and Works contracts and all associated ancillary agreements	Dave Carty
Framework Agreement for Interim Recruitment to Specialist Roles (£35 per hour pay rate and above)	The appointment of Agencies to deliver Interim Recruitment to Specialist Roles (£35 per hour pay rate and above)	Deputy Chief Executive (People)	March 2018	Report & Recommendation	Mike Worsley

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref 2018/02/23B					
Manchester Health and Care Commissioning Pooled Budget Arrangements Ref: 2018/03/15/A	To finalise and agree the Section 75 agreement between the Council and the Manchester Clinical Commissioning Group to enter into a pooled budget arrangement.	City Treasurer, Interim City Solicitor in consultation with Executive Member for Finance and Human Resources	30/04/18	Report to Executive 21/03/18 The Section 75 Agreement	Carol Culley City Treasurer 0161 234 3406 c.culley@manchester.gov.uk Jacqui Dennis Interim City Solicitor 0161 234 3087 j.dennis@manchester.gov.uk
Valuation and Property Services Ref: 2018/03/15/B	Appointment of providers to deliver valuation and property services under framework agreement.	City Treasurer	June 2018	Contract Report and Recommendations	Louise Causley, Procurement Officer, Tel 0161 234 4290 louise.causley@manchester.gov.uk Mike Robertson, Senior Development Surveyor (South) Tel 0161 234 1260 m.robertson@manchester.gov.uk
Manchester Airport – MCC Freehold Leases rent Review 2016 Ref: 2018/03/21A	To approve the new rent to be received following the conclusion of the 2016 rent review	Eddie Smith	April 2018	Briefing Note	Name: Mike Robertson Position: Senior Development Surveyor Tel no: 31260 Email address: m.robertson@manchester.gov.uk
Medieval Quarter Masterplan Ref: 2018/04/03/A	The approval of capital spend to deliver quality public realm within the medieval quarter.	City Treasurer	April 2018 or later	Gateway 5 & Business Case	Pat Bartoli 0161 234 3329 p.bartoli@manchester.gov.uk
National Productivity	The approval of capital	City	April 2018 or	Gateway 5 &	Kim Dorrington

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Investment Fund – Mancunian Way Junctions with Princess Parkway Improvements Ref: 2018/04/03/B	spend to improve and increase capacity throughout by signalling two key junctions of the Mancunian Way; Princess Road/Medlock Street and Cambridge Street/Higher Cambridge Street	Treasurer	later	Business Case	0161 234 4828 k.dorrington@manchester.gov.uk
Provision of Telephony / Unified Communications Ref: 2018/04/03/F	To seek approval to award a contract to a single supplier for the provision of Telephony / Unified Communications across the Council	City Treasurer / SMT	October 2018	Confidential Contract Report with Recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
TC970 - Supply of Electricity (Street Lighting, brokered sites, over 100KW sites & sub 100KW site contracts). 2018/05/25A	Multi-supplier framework for the supply of Electricity (Street Lighting, Brokered sites, Over 100KW sites & sub 100KW site contracts).	City Treasurer	August 18 onwards	Report and Recommendation	Walter Dooley. Group Manager (Energy) Corporate Procurement w.dooley@manchester.gov.uk 0161 234 3633

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
North West Construction Hub High Value Framework (2018-2022) Reprocurement Ref: 2018/05/1A	Approval to appoint contractors to the North West Construction Hub High Value Framework 2018, for the delivery of construction projects of a value between £8m – over £35m for public sector organisations within the North West of England.	City Treasurer	November 2018	Confidential High Value Report 2018 (will be attached at Key Decision stage once outcome of process is known)	Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk Name: John Finlay Position: Capital Programme Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213
ICT Capital Investment Ref: 2018/05/1C	The approval of capital spend for the purpose of ICT Capital Investment	City Treasurer	May 2018 or later	Gateway 5 & Business Case	Bob Brown 234 5998 Bob.brown@manchester.gov.uk
The Factory – MCC Contribution to the Factory Ref: 2018/07/02A	Approval to spend MCC capital funding on the Factory Project.	The City Treasurer	Sept 18	Factory Manchester 1.Report to The Executive 29 July 2015 2.Factory Manchester Project Overview 31st May 2016 3.Report to The Executive 26 July 2017 4.Report to The Executive January	Jared Allen Director of Capital Programmes Tel: 0161 234 5683 Mobile: 07866 989671 email: j.allen4@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
				2017 5. Report to The Executive 21 March 2018	

Decisions that were taken before the publication of this report are marked * (none)

3. Resources and Governance Scrutiny Committee - Work Programme – July 2018

Thursday 19 July 2018, 2.00pm (Report deadline Tuesday 10 July 2018)				
Item	Purpose	Lead Executive Member	Strategic Director/ Lead Officer	Comments
ICT Update	To receive a report on the Council's ICT services with specific focus on resilience and disaster recovery	Councillor Ollerhead (Executive Member for Finance and HR)	Bob Brown	
Financial Support for Care Leavers	To receive a report on the financial Support for Care Leavers	Councillor Ollerhead (Executive Member for Finance and HR)	Carol Culley Julie Price	Executive Report
HR/Mi People Strategy update	To receive a report on the progress with the development and rollout of the new Mi People Strategy	Councillor Ollerhead (Executive Member for Finance and HR)	Lynne Ridsdale	
GDPR	To receive a report on how the implementation of GDPR has impacted on the Council and the steps being taken by the Council to mitigate the loss of personal data	Councillor Leese	Jacqui Dennis	

National Speedway Stadium	To receive an update in relation to the National Speedway Stadium at Belle Vue Sports Village in respect of the arrangements which are now in place to support its occupancy to ensure its future and sustainability.	Cllr Rahman (Executive Member for Schools, Culture and Leisure) Cllr Ollerhead (Executive Member for Finance and HR)	Eddie Smith	This will be a Part B report See June 2018 minutes
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and HR	Councillor Ollerhead (Executive Member for Finance and HR)	Councillor Ollerhead	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for info.		Mike Williamson	.